TERMS OF REFERENCE (TOR)

1. General information

Job title: Consultancy for conducting fact finding mission in beekeeping and promoting best practices in beekeeping

Project title: Rural Economic Sustainability Initiative (RESI) project

Donor: Austrian Development Agency

Donor contract no.: 8317-00/2015

Project country: Kosovo

Place(s) of work: Country of residence, Kosovo, Municipalities of Prishtinë/Priština, Kamenicë/Kamenica, Novobrdo/Novobërdë and Ranil(l)ug

Remuneration type: Lump sum covering all expenses

About CARE in the Balkans

CARE’s mission in the region is to contribute to post-war recovery and the socio-economic development of Bosnia & Herzegovina, Croatia, Serbia, Kosovo and Montenegro. CARE in the Balkans consists of Offices in Sarajevo, Bosnia and Herzegovina (BiH), in Belgrade, Serbia and Pristina, Kosovo.

CARE’s work in the Balkans started in 1992, when it provided humanitarian support to people affected by war. In the late 90-ties CARE shifted its focus in the region from humanitarian post-war assistance and rehabilitation to socio-economic development engaging in interventions directed at conflict prevention and peace-building, sustainable livelihoods, gender equality and the prevention of gender-based violence.

CARE in the Balkans places the quality of its program at the center of its business and its mission and has developed a regional strategy that encompasses two main program directions: Gender Equality, Social, and Economic Inclusion. The goal of the Social and Economic Inclusion Program is to strengthen capacities and create opportunities for marginalized, socially excluded and poor to integrate into society and access rights.

CARE’s Gender Equality Program aims to empower women and girls vulnerable to violence, discrimination and poverty, to reach better life opportunities and social justice. CARE’s engagement and contribution lies in strengthening sustainability of key regional, national and/ or local civil society organizations and networks promoting gender equality and diversity, in the context of social inclusion and non-violence.

Background

The objective of the project Rural Economic Sustainability Initiative (RESI) is to promote competitiveness of farmers, agricultural producers and food processing companies to enhance sustainable and inclusive rural development, job creation and income generation in the target municipalities Prishtinë/Priština, Novo Brdo/Novobërdë, Kamenicë/ and Ranil(l)ug. To achieve sustainable project outcomes, it is imperative that new forms of agricultural production and innovative technologies can be unlocked to increase the productivity, stability, and resilience of production systems with goals beyond just raising yields, but including saving water and energy, reducing risks, improving product quality, protecting the environment and climate change mitigation.

Expected results: ER1) Contribute to strengthening resources of municipal support structures that will ultimately lead to enhance their profile as modern and efficient service, training and counselling centers in the field of local economic development, which will allow serving the demands of agricultural producers and processors. ER2) A regional grant scheme will be established with the purpose of strengthening and building integrated agricultural value chains in the respective municipalities. ER3) A special emphasis will be placed on the promotion of initiatives designed by women, socio-economically vulnerable groups and associations/cooperatives representing them. Under the second objective, RESI project aims at supporting
farmers for further knowledge raising and commercialization of their farms and as well for upgrading them technically. To date, RESI project through provision of the grants has contributed in establishment of a number of honey processing sites and expansion of number of beehives in the target Municipalities Prishtinë/Priština, Novobrodo/Novobërëdë, Kamenicë/Kamenica and Ranillug.

In order to ensure adequate follow up and technical support for the beekeepers, RESI project is seeking to contract an individual or a company for conducting fact finding mission in beekeeping with main emphasis on winterisation of beehives, control of pest and diseases, further diversification of honey by products and promotion of best practices in beekeeping.

**Objective of consultancy mission**
CARE International, within its project “Rural Economic Sustainability Initiative (RESI)” would like to contract the services of an individual or a company for conducting fact finding mission and promotion of best practices in beekeeping in target Municipalities of Prishtinë/Priština, Novobrodo/Novobërëdë, Kamenicë/Kamenica and Ranillug. The main objective is to promote awareness of notifiable bee diseases and pests and the provision of general advice on good husbandry and management practices and to ensure the welfare of honeybee colonies especially during the winter season thus promoting best practices in beekeeping. The training subjects may include the following but should be driven and tailored based on the results of fact finding mission:

- Varroa Management;
- Honey Bee Diseases;
- Honey Bee Management;
- Beehives nutrition during winter;
- Culling of hives;
- Transportation of beehives and transportation to pollinate crops
- Treatment with antibiotics and EU legislation;
- Bee welfare policies;
- Required hygiene standards in processing sites;
- Potential in product diversification;
- Natural beekeeping;
- Best practices in beekeeping;

**Methodology**
Training will be consisted by the theoretical part as well as the demonstration part within the honey processing facilities. Trainings will be held at approximately 10 beekeepers, which are located in different villages, within the 4 target Municipalities of the project. The interested parties of the surrounding villages will be invited to participate, so that expert/company will be able to explain and at the same time demonstrate the most advanced ways and methods in order to meet the training objectives. The assessment will take place at the end of the training activity, and be used to measure the effectiveness of the training.

**Deliverables**
- Work plans of each visited beekeeper for developing and implementing improvements as per the results from fact finding mission;
- Final report with recommendation of visited honey farms;

**Time frame for the consultancy**
The period of performance is expected to be completed within 6 working days, by latest mid of December 2017. The following timeline is indicative until a final schedule is agreed with the consultant/company.
• Delivery of trainings by latest 30th of November 2017;
• Delivery of final report by latest 15th of December 2017;

<table>
<thead>
<tr>
<th>Activity</th>
<th>Working days</th>
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</thead>
<tbody>
<tr>
<td>Farm gate trainings</td>
<td>5</td>
</tr>
<tr>
<td>Final training report</td>
<td>1</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>6</strong></td>
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The consultant(s) should have the following experience and skills:

• Advanced University degree (i.e. Master degree or PhD) in the field of Apiculture, Agricultural studies or other related areas;
• Proven experience in beekeeping sector;
• Proven experience in training on honey and honey by-products processing field;
• Experience on marketing and promotions of beekeeping products;
• Experience in the usage of computers and office software packages (MS Word, Excel, etc.);
• Excellent communication and writing skills in English language;

Conditions of the consultancy

• Consultant/s to provide own laptop;
• Transport to the training facilities, in target Municipalities, will be provided by RESI project team

Application process

The applicants are requested to submit following documents to care.kosovo@care.org by latest 10th of November 2017:

• CV or capacity statement for the consultancy companies, indicating all past experience from similar projects, as well as the contact details (email and telephone number) of the candidates and professional references from last two years;